




Ascend SFU

# EXECUTIVE RECRUITMENT

*2022 - 2023*

- 
- 1** Overview
  - 2** Open Positions
  - 3** Role Descriptions
  - 4** Recruitment Timeline
  - 5** Contact Information

## **Ascend Canada**

Founded in 2012, Ascend is the largest non-profit Pan-Asian organization in North America. Ascend chapters provide students with a network of 3000+ professional members and numerous corporate partnerships to help enhance the visibility of current Pan-Asian business leaders, and empower students through mentorships and event.

## **Ascend SFU**

A student chapter of Ascend Canada that helps connect students with industry professionals through hosting networking events, career development workshops, mentorship and annual conferences. We strive to nurture and assist future leaders to excel in their career development journeys.

## **Our Mission**

The mission of Ascend Canada and each chapter is to partner and progress with Canadian organizations to develop and advance Pan Asian talent.

# ROLE DESCRIPTIONS

## First-Year Representative

Number of hiring: 1

Time commitment: 0.5 hour/ week\*

### Responsibilities

- Work with Director of Public Relations to establish and maintain healthy relationships between the chapter with school's faculties and student organizations
- Manage correspondence between Ascend and first year associations at SFU university
- Take part in event planning where needed and ensure effective communication is presented
- Advocate for the mission of Ascend Canada to associates and SFU's student body

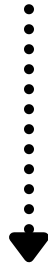
### Required Skills:

- Strong written and communication skills
- Ability to take initiative and work independently
- Other interpersonal skills such as conflict-management, active-listening, friendliness is required

***\*Subjected to change during operational peak periods***



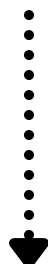
Review this Application Package and fill out the Application Form



Check your email for your interview time slot within 1-2 weeks of filling in the form



Selected candidates will do their virtual interviews



Final application status will be sent out 2-3 weeks after your interview

# THANK YOU!

---

Thank you for applying to be a part of the Ascend SFU 2022 - 2023 academic year! We are looking forward to receiving your applications. Good Luck!

## ASCEND

## SFU

### CONTACT INFO

---



[ascend@sfu.ca](mailto:ascend@sfu.ca)



[@sfu.ascend](https://www.instagram.com/sfu.ascend)



[@sfu.ascend](https://www.facebook.com/sfu.ascend)



[@ascendsfu](https://www.linkedin.com/company/ascendsfu)

Should you have any questions or concerns, please don't hesitate to reach out to us!